



BA-PHALABORWA MUNICIPALITY

MEMORANDUM

- BUDGET AND TREASURY -

**TO** : *Prospective Service Provider*  
**FROM** : *SCM /STORES*  
**DATE** : *15/06/2022*  
**ENQUIRIES** : *STORES*  
**TELEPHONE** : *015 780 6361/62*  
**REF** : *129692*

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than **21/06/2022 at 12H00**

<b>QUANTITY</b>	<b>Description</b>	<b>PRICE/UNIT (Inc. VAT)</b>	<b>DELIVERY PERIOD</b>
100	PLAIN COUNTER SCREEN SHIELD FOR COVID-19		
	- 1200mmx 750mm including sneeze guard landscape or		
	Overall size 880 x 580mm		
	- 4mm clear Perspex constructions		
	- Hand opening size 300 x 120mm		
	- Hygiene and easy to clean		
	- Comes flat packed and is easy to assemble		

### **Please number your quotes (Your Ref no)**

The following conditions will apply:

- Price (s) quoted must be valid for at least thirty (30) days from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Tax Clearance Certificate
- A service provider be registered with central supplier database (CSD)
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution.
- Completed MBD4 (Declaration of Interest) Form
- Completed MBD6.2 FOR
- Minimum Local content threshold:100%
- Evaluation criteria: 80/20

**Fill in and Return the Declaration of Interest Form.**

